

Constitution of Islay Rugby Football Club
(Adopted May 2014)

1. NAME

The Club shall be known as Islay Rugby Football Club

2. OBJECTS

- 2.1 The Club shall promote and manage the sport of rugby on Islay (and Jura).
- 2.2 The Club will work in partnership with other organisations to provide development opportunities in rugby.
- 2.3 The Club will organise and promote fundraising for the promotion and development of rugby, purchase of equipment, funding of events and all other legitimate reasons in support of the Club's objectives.

3. MEMBERSHIP

- 3.1 Membership shall be open to all who are interested in the playing and development of rugby on Islay.
- 3.2 Members shall pay Membership Fees as fixed at each Annual General Meeting.
- 3.3 All members joining the Club shall be deemed to accept the terms of this constitution and any Bye-laws from time to time adopted by the Club, in particular without prejudice to the foregoing generality, the requirement to conduct themselves in accordance with the Club's ethical framework and the Bye-laws as to discipline set out herein.
- 3.4 Any person wishing to join the Club shall submit an application to the Committee. Membership is open to all and no application for membership will be refused on other than reasonable grounds: There will be no discrimination on grounds of race, occupation, sex or religious, political or other opinion.
- 3.5 Members aged 16 years and over will have voting rights.

4. MANAGEMENT

- 4.1 The Affairs of the Club shall be conducted by the Committee which shall consist of the Officers of the Club plus ordinary members, all of whom shall be elected at the Annual General Meeting. Each section of the Club will be represented by a minimum of one ordinary member of the Committee.
These will be:- President, Chairperson, Treasurer, Secretary, Captain, Vice-captain, Seniors' Rep, Womens' Rep, Juniors' Rep, Non-playing Rep & Coaching Rep.

- 4.2 The Officers of the Club who shall be honorary shall be the President, Captain, Vice Captain, Treasurer and Secretary. If the post of any officer or ordinary Committee member should fall vacant after such an election, the Committee shall have the power to fill the vacancy until the succeeding Annual General Meeting. In addition the AGM may appoint a Fixtures Secretary and a Match Secretary.
- 4.3 All Committee members must be members of the Club.
- 4.4 The said Officers shall also be the trustees *ex officiiis* of the Club who shall hold any property belonging to the Club in their name and shall further be entitled to sue and be sued on behalf of the Club as trustees *ex officiiis*. They shall all be entitled to personal indemnity out of the funds of the Club where they are acting bona fide in their capacity as Officers of the Club.
- 4.5 The Committee shall have full power to deal with all matters relating to the Club not reserved to a General Meeting in terms of this Constitution, including power to make public and enforce such bye-laws as the Committee feel necessary to govern the activities of the Club [including bye-laws relating to discipline].

5. GENERAL MEETINGS

5.1 Annual General Meeting

The Club shall hold an Annual General Meeting in the month of **May** to:

- Approve the minutes of the previous year's AGM.
- Receive reports from the President and Secretary.
- Receive a report from the Treasurer and approve the Annual Accounts.
- Receive a report from those responsible for certifying the Association accounts.
- Elect the Committee.
- Appoint an independent examiner for certifying the Club accounts.
- Fix the subscription for the ensuing year.
- Consider changes to the Constitution.
- Review and consider any Bye-laws.
- Deal with other relevant business
- Members of the Committee will serve for a maximum of 3 years, but be eligible for immediate re-election.

5.2 Extraordinary General Meeting

An Extraordinary General Meeting shall be called by an application in writing to the Secretary supported by at least 10 of the members of the Club. The Committee shall also have the power to call an Extraordinary General Meeting by decision of a simple majority of its members.

5.3 Notices

At least 14 days' notice and the Agenda shall be given to all voting members of the Club. No business shall be conducted unless fair notice thereof is contained in the Agenda.

5.4 Voting

With the exception of changes to the Constitution, decisions put to a vote shall be resolved by a simple majority at General Meetings.

The President of the Club shall hold a deliberative as well as a casting vote at General and Committee meetings, in each case at the time the meeting commences its business.

Proxy voting will be permitted when required.

5.5 Quora

The quorum at General Meetings shall be 20% of the members and the quorum for Committee Meetings shall be 40% of the members.

5.6 Changes to the Constitution

Any change to the Constitution shall require a two thirds' majority of those present, eligible to vote and voting at a General Meeting.

A proposal to change the Constitution must be submitted in writing to the Secretary who shall circulate the proposal to all members and allow seven days for submission of any amendments before calling a meeting in accordance with rule 5.3 above. All proposals for changes to the Constitution shall be signed by two members eligible to vote at a General Meeting.

6. FINANCE AND ACCOUNTS

6.1 The financial year shall run from April to March each year.

6.2 The Treasurer shall be responsible for the preparation of the Annual Accounts of the Club.

6.3 The accounts shall be certified by an appropriate independent person elected annually at the Annual General Meeting.

6.4 All cheques drawn against the Club funds shall be signed by the Treasurer and one from two other nominated office-bearers.

6.5 All members of the Club shall be jointly and severally financial responsible for the financial liabilities of the Club.

6.6 The treasurer will provide a report of the Club's current financial position to each Committee meeting

DISSOLUTION

- 7.1 The Club is a non-profit making organisation. All profits and surpluses will be used to maintain or improve or develop the Club events or to carry out the objects of organisations to which the Club is affiliated. No profit or surplus will be distributed other than to another non-profit making body on winding up or dissolution of the Club.

- 7.2 If, upon the winding up or dissolution of the Club there remains after the satisfaction of all its debts and liabilities any property whatsoever, the same shall be transferred to some other organisation or organisations having objects similar to the objects of the Club, such organisation or organisations to be determined by the members of the Club by Resolution passed at a General Meeting or in the absence of such a resolution (or that the extent to which it cannot be given effect) to the organisation to which the Club is affiliated (SRU).